

PRESCRIPTION REFILL POLICY

We are committed to providing excellent health care, and we want to simplify the process to get you the medications you need in a timely manner.

We ask that you:

- **Bring all your medications to each visit, unless told differently by your Provider.**
- **Let the Medical Assistant and Provider know how many refills you will need to last until your next scheduled appointment.**
- **For new medications, ask for enough refills to last until your next appointment.**

When you get your medication refilled at the pharmacy, check to see if you have any refills left. If no refills are left, call us to schedule an appointment with your Provider. In most cases, if you need refills, we will ask you to come for an appointment.

If we cannot get you an appointment before you will run out of your prescription, we will ask that you contact your pharmacy and request that they fax us a refill request. Allow three business days for this process. If your request is on a Friday, your refill may not be ready until the next Wednesday.

You will still need to make an appointment to see your Provider for any more refills.

If you have a Controlled Substance Use Agreement with your provider for controlled medications, follow the requirements of the Agreement. If you do not know the requirements, ask for another copy of your Agreement and discuss it with your Provider at your next appointment.

If you have any questions, please contact us. Thank you for your cooperation.

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