

REQUEST TO INSPECT, REVIEW, AND/OR COPY A CLINICAL RECORD

If this request is signed by someone other than the patient, a completed Release of Information must accompany this form.

Request Information

Date of request: _____ ID Check
 Full Name of Patient: _____
 Patient Date of Birth: _____ Authorization on File
 Patient Requesting Records for: Self Other Party
 Patient Prefers to: CD Okay Emailed Have Records Mailed
 Have Record (s) Faxed Pick up at Adapt

Patient/Other Party Contact Information

Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____ Email Address: _____

Request Details

I _____ am requesting to inspect/copy the below clinical record (s) for the purpose of _____.

I am requesting to inspect/receive a copy of the following records:

All Substance Use All Mental Health All Primary Care All Opioid Treatment Telephone Notes
 Problem List/Diagnosis Medication List ECG/EKG Imaging Referrals
 Letters Document Library Progress Notes Assessment UA Results
 Letter of Completion Dates of Service from _____ to _____

Other (specify): _____

Signature of Person Requesting Information

Date

How to Submit Requests

By Mail:
ATTN: HIMS Dept.
Adapt Integrated Health Care
P.O. Box 1121
Roseburg, OR 97470

By Fax:
1-844-926-1370
By Email:
Email records@adaptoregon.org

For Questions:
Call (541) 464-3929